

Register for Sentry's CommunityPro® PORTAL

*This tutorial is designed to assist Homeowners and Board Members in **Registering** an account for their Association's **CommunityPro® PORTAL**. Through Sentry's CommunityPro® PORTAL users can make online payments and have access to their ledger card, including their balance, Community Documents, and much more.*

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SUNNYLAND ASSOCIATION INC

Property Owner **LARRY & LOUISE TATE**
210 MAGNOLIA RD #105
ANYWHERE MX 12345

Community Manager **JOHN SUNSHINE**

2180 W SR 434 Ste 5000
LONGWOOD FL 32779-5044



(407)788-6700 ext. 12345



johnsunshine@sentrymgt.com



Registration

SENTRY
management.

FOR
ASSOCIATION BOARDS

FOR
HOMEOWNERS

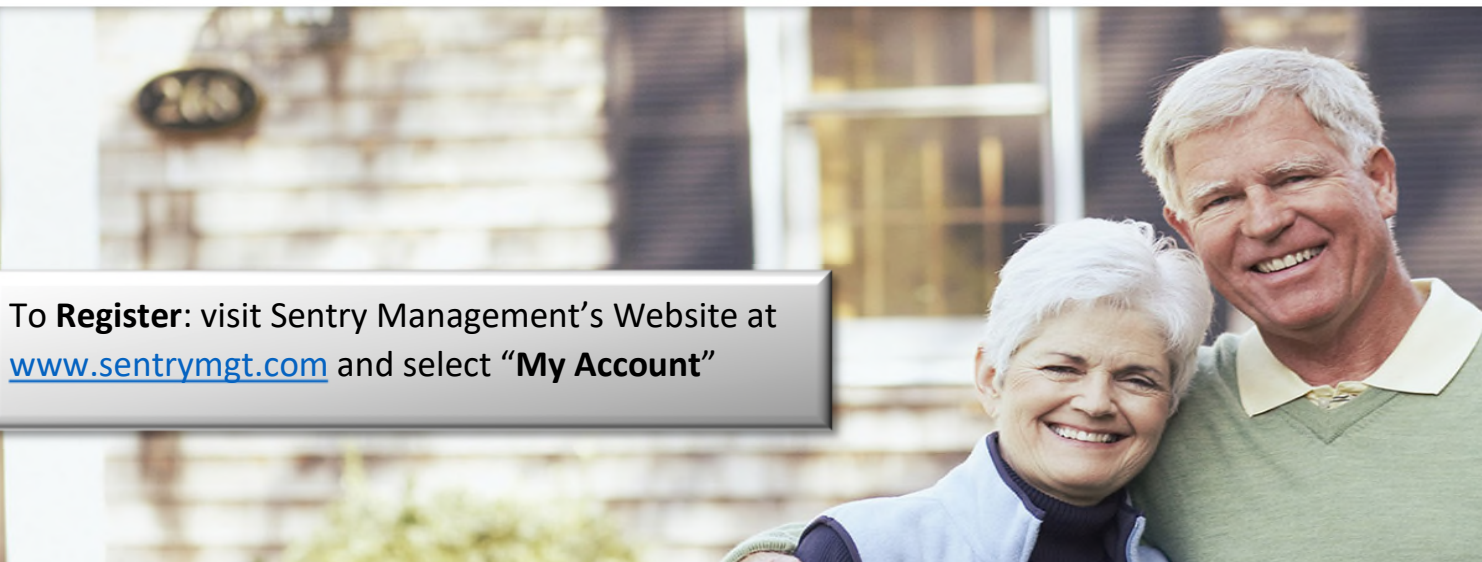
MY ACCOUNT

MAKE A PAYMENT

CONTACT US

HIRE SENTRY



HOME ORDER CLOSING DOCUMENTS CAREERS SELECT LANGUAGE ▼



To Register: visit Sentry Management's Website at www.sentrymgt.com and select "My Account"

To create your CommunityPro® PORTAL credentials, you will need:

- Your **16-digit Account** number (as printed on your coupon)
 - If you do not have access to your Coupon: simply call Sentry's Customer Service Team at 800-932-6636. Monday - Friday (8:30AM to 7:00PM ET) OR contact your Sentry Community Association Manager.
- An **email address**
- Desired **Username**
 - Must be alphanumeric, up to 8 characters and is case sensitive.
- Desired **Password**
 - must be alphanumeric, 5 to 20 characters and is case sensitive

Number 1	Account Number 0001230000041014	Due Date Jan 1, 2017	Amount Due \$400.00
AARON COBB		\$25 LATE FEE IF RECEIVED AFTER 10 DAYS 18% APR INTEREST IF RECEIVED AFTER 10 DAYS	
	Make check payable to: LA VITA CONDOMINIUM ASSOCIATION INC PO BOX 105302 ATLANTA GA 30348-5302	MONTHLY ASSESSMENT STRUCT IMPR ASSESSMENT Amount Due	\$287.90 \$112.10 \$400.00
			
0678 00123000 0001230000041014 0 00040000 00000099 5			

MY ACCOUNT

Select "New User Registration" on the My Account page

HOMEOWNER LOGIN

NOT YET REGISTERED?
CLICK ON **NEW USER REGISTRATION** BELOW

FOR CURRENT HOMEOWNERS

ID

Password

LOGIN »

[FORGOT PASSWORD? CLICK HERE](#)

NEW USER REGISTRATION »

Your PORTAL gives you access to important information about your personal account, your homeowner association, and allows you to stay connected to your community.

Once in your secure PORTAL, you can:

- ✓ Make online payments
- ✓ Find Community Manager name, phone number & email address
- ✓ Sign up for emails from your association
- ✓ View your personal account and payment history
- ✓ Access association documents like By-Laws, Rules & Regulations and Reports

CHANGE OF ADDRESS REQUEST »

New User Registration

Choose a User ID that is alphanumeric, up to 8 characters and a password that is alphanumeric, 5 to 20 characters.

E-mail address:

An email will be sent confirming your User Name for all future logins.

Desired User ID:

Desired Password:

Alphanumeric only, 5 to 20 characters. You may change your password at anytime.

Re-enter Password:

- Include my address in member directory
- Include my phone #'s in member directory
- Include my email addresses in member directory
- Receive correspondence via email
- Receive email blasts

This information will display in the Homeowner Directory. If you choose not to display any part of this information, uncheck the box before you register. You may change your preferences in the future by updating Your Profile after logging in.

Acct No. (as printed on your coupon) :

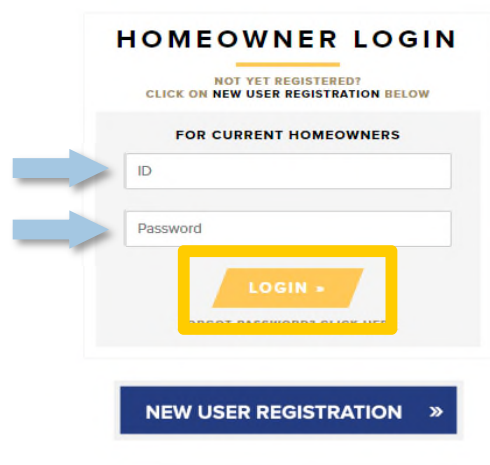
I have read the Terms & Conditions of Use

To register: Complete all fields

In order to receive pertinent information about your community you should allow your email address to be used for both receiving correspondence and email blasts (eBlasts).

Login

Once registered a confirmation email will be sent to the email provided. Users may then navigate to the “my Account page on Sentry Management’s Website to log in to their Association’s CommunityPro® PORTAL 24/7.



HOMEOWNER LOGIN

NOT YET REGISTERED?
CLICK ON NEW USER REGISTRATION BELOW

FOR CURRENT HOMEOWNERS

ID

Password

LOGIN »

NEW USER REGISTRATION »

Annotations: Two blue arrows point to the ID and Password fields. A yellow dashed box highlights the LOGIN button.

WELCOME HOMEOWNER

Your PORTAL gives you access to important information about your personal account, your homeowner association, and allows you to stay connected to your community.

Once in your secure PORTAL, you can:

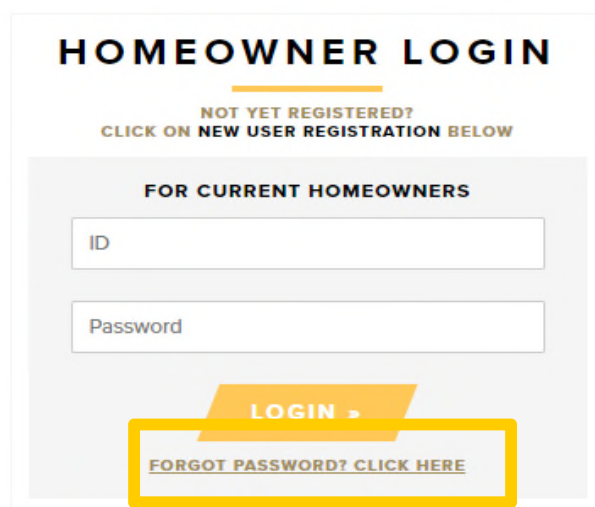
- ✓ Make online payments
- ✓ Find Community Manager name, phone number & email address
- ✓ Sign up for emails from your association
- ✓ View your personal account and payment history
- ✓ Access association documents like By-Laws, Rules & Regulations and Reports

Simply enter the login credentials created at registration and select “Login”

“Forgot Password? Click Here”

Users will receive an email to the email provided at registration containing a temporary password. Once received the user will be prompted to create a new password for their account

Remember: Passwords are case sensitive



HOMEOWNER LOGIN

NOT YET REGISTERED?
CLICK ON NEW USER REGISTRATION BELOW

FOR CURRENT HOMEOWNERS

ID

Password

LOGIN »

FORGOT PASSWORD? CLICK HERE

If you forgot OR need to change your User ID, email us at: website@sentrymgt.com and we will reset your User ID & Password the next business morning. This wipes out your old information allowing you to re-register again. However, your User ID must be completely different than what you may have used before.

System Requirements

To Navigate Sentry's CommunityPro® PORTAL, the following is required:

For PC-based participants:

- ✓ Internet Explorer 9, Mozilla Firefox 34, Google Chrome 39 or the latest version of each web browser
- ✓ Windows XP, Windows 2008 Server or later
- ✓ Cable modem, DSL, or better Internet connection

For Mac-based participants:

- ✓ Safari 6, Firefox 34, Google Chrome 39 or the latest version of each web browser
- ✓ Mac OS X 10.8 (Mountain Lion) or newer
- ✓ Cable modem, DSL or better Internet connection